

**BUILDING & GROUNDS COMMITTEE MEETING
MINUTES**

December 5, 2022

Members Present: Pam Deppe, Brad Miller, Jeff Thomas, Paul Truax

Members Absent: Vera Small

Others Present: Byron Deaner, Kim Jackson, Sara Jimenez, Brian McFadden, Jeff Wilhite, Denise McCrady (Secretary)

Chair Deppe called the meeting to order at 5:15 p.m.

A motion to approve the minutes from October 24, 2022 was made by Miller and seconded by Truax. Motion carried (4-0).

Charlie Stratton, Central Services, requested approval of three purchase orders. A motion to approve the request was made by Truax and seconded by Miller. Motion carried (4-0).

Sara Jimenez, KIND Consulting, presented information on the Transportation Hub logo. A motion to accept the design from Lundmark was made by Truax and seconded by Thomas. Motion carried (4-0).

Kim Jackson, Information Systems, requested approval of eighteen purchase orders, two replacement hires and 21 asset disposals. A motion to approve all the requests was made by Thomas and seconded by Truax. Motion carried (4-0).

Byron Deaner Facilities Manager, requested approval of four purchase orders. A motion to approve the requests was made by Truax and seconded by Miller. Motion carried (4-0).

Deaner presented his monthly project update report.

A motion to accept the purchase reports was made by Miller and seconded by Truax. Motion carried (4-0).

There was no Old Business or Public Comment.

A motion to adjourn was made by Thomas and seconded by Miller. Motion carried (4-0).

Meeting adjourned.